

Harrison Road Elementary School Parental Involvement Policy

Harrison Road Elementary School jointly developed this parental involvement policy in consultation with school personnel, community members, and parents and adopted it November 11, 2014. The most recent revision took place on August 20, 2020. If the Title I plan is not satisfactory to the parents of participating children, Spotsylvania County Public Schools will submit any parent comments with the application when the plan is submitted to the state. This parent involvement plan will be reviewed annually to meet the changing needs of parents and the school.

Part 1. POLICY INVOLVEMENT

Harrison Road Elementary School will:

- (1) Convene an annual meeting in which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and to explain the requirements of Title I, and the right of the parents to be involved. Title I Orientation will take place on August 26, 2020.
- (2) Offer a flexible number of meetings. A schedule of this year's meetings can be found in Appendix B;
- (3) Involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parental involvement policy;
- (4) Provide parents of participating children:
 - (A) timely information about Title I programs;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
- (5) If the school-wide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Part 2. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

Harrison Road Elementary School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the state's student academic achievement standards as follows:
 - Utilizing state standards to plan meaningful lessons
 - Differentiate instruction to meet the needs of all students
 - Providing instruction by highly-qualified teachers
 - Utilizing research-based best practices in the classroom
 - Collaboration of staff members to plan effective instruction
2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held three times during the school year according to the Spotsylvania County Schools' calendar.
 - September 17, 2020
 - November 19, 2020
 - February 11, 2021
 - April 29, 2021
3. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:
 - During Parent-Teacher Conference nights (as listed above)
 - By telephone from 8:20 am-3:50 pm
 - By email through the school's web page
 - By appointment
4. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:
 - Participation in the school's PTA
 - Volunteering as a room parent
 - Volunteering during designated school events
 - Giving parents opportunities to share interests and cultures at school
 - Participation in the school's Title I Parent Advisory Council
5. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
6. Involve parents in the joint development of any school-wide program plan, in an organized, ongoing, and timely way.

7. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
8. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
9. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of students' progress in reading and/or math according to assessment data.
10. At the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
11. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance
- Making sure that homework is completed.
- Monitoring the amount of television children watch.
- Participating, as appropriate, in decisions relating to my children's education.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Making sure that books and materials are returned on a weekly basis.
- Stay in touch with your child's teacher and attend parent-teacher conferences.
- Attend school functions as appropriate.
- Provide a quiet study place and time at home and encourage good study habits.
- Make sure your child gets the nutrition and rest he/she needs in order to be prepared for learning each day.
- Encourage your child and be a role model by reading to him/her, listening to him/her read, reading yourself, and taking your child to the library.
- Communicate with school staff about any questions, concerns, or suggestions.
- Ensure that your child attends school regularly.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Complete all homework and assignments.
- Give all school notices to parents/guardians.
- Show respect for my parents, teachers, and others.
- Discuss with parents/guardians what I am learning at school.
- Do my best work and ask when I need help.

School

Parent(s)

Student

Date

Date

Date

Part 3. BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, Harrison Road Elementary School and Spotsylvania County Schools assisted under this part:

- (1) shall provide assistance to parents of children served by Harrison Road Elementary School and Spotsylvania County Schools, as appropriate, in understanding such topics as the state's academic content standards and State student academic achievement standards, state and local academic assessments; also monitor a child's progress and work with educators to improve the achievement of their children;
- (2) shall provide assistance to parents of children served by Harrison Road Elementary School in understanding the curriculum and navigating the information therein;
- (3) shall provide materials and training to help parents work with their children to improve individual achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
- (4) shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents; and how to communicate and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
- (5) shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Title I schools in the county; conduct other activities such as parent resource centers that encourage and support parents in more fully participating in the education of their children;
- (6) shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format that is practicable and in a language that parents can understand;
- (7) may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation; and
- (8) shall provide such other reasonable support for parental involvement activities under this section as parents may request.

Part 4. ACCESSIBILITY

Harrison Road Elementary School, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, in a format that is practicable and in a language that parents can understand.

Appendix A

**Harrison Road Elementary School
Parental Involvement Policy
Committee Members**

Name	Position
Cherie Rackey	Title I Reading Specialist
Wendy Martin	Reading Specialist
Nancy Ashbrook	Math Specialist
Becky Eastman	Behavior Interventionist
Tracey Lowman	Title I Intervention Teacher
Christine Primo	Principal
Aimee Jakubik	Assistant Principal

