

2021-2022 Head Start and Virginia Preschool Initiative Eligibility and Application Information

Eligibility Information

- Parent or legal guardian must be a resident of Spotsylvania County (including SCPS staff)
- Child must be 4 years old on or before September 30, 2021 to be eligible (see age chart)

2021-2022 Age Chart												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016										●	●	●
2017	●	●	●	●	●	●	●	●	●			

- An “Eligible” determination does NOT guarantee enrollment due to limited capacity
- Selections are prioritized by *income and NOT first come first served applications
- Other priority selection considerations apply to those who are homeless, in foster care, receive public assistance, and children with disabilities
- Max Over-Income applications are considered for selection to fill the program
- ALL age eligible applicants, regardless of income, are encouraged to submit an application in the event the program is unable to fill and other selection criteria may be considered to meet unusual community needs (i.e. the current pandemic)
- Family size includes only biological parents (or legal guardians) and biological children living in the home (grandparents and significant others are not typically included)

2021 Poverty Guideline Percentages, all states (except Alaska and Hawaii)				
Family Size	Head Start & VPI Eligible Priority	- Head Start Max Over-Income - VPI Eligible Priority	VPI Max Eligible	Head Start No Max w/IEP VPI Max Eligible w/IEP
	* 100% *	130%	200%	350%
1	\$12,880	\$16,744	\$25,760	\$45,080
2	\$17,420	\$22,646	\$34,840	\$60,970
3	\$21,960	\$28,548	\$43,920	\$76,860
4	\$26,500	\$34,450	\$53,000	\$92,750
5	\$31,040	\$40,352	\$62,080	\$108,640
6	\$35,580	\$46,254	\$71,160	\$124,530
7	\$40,120	\$52,156	\$80,240	\$140,420
8	\$44,660	\$58,058	\$89,320	\$156,310

For families with more than 8 persons, add \$4,540 for each additional person.

*Income means Gross income before deductions and includes: all earned income, undocumented work for cash; Social Security, retirement, or other pensions; unemployment compensations; worker’s compensations; veterans benefits; public assistance; regular support from an absent family member or someone not living in the household; alimony, child support, military pay (except special pay relating to duty subject to hostile fire or imminent danger, housing allowance, and supplemental subsistence allowance); training stipends; insurance or annuity payments; college scholarships, grants, fellowships and assistantships. Net income after deductions from non-farm self-employment; farm self-employment; dividends, interest, net rental income, net royalties, and periodic receipts from estates or trusts; and net gambling or lottery winnings.

Application Information

- Applications must be complete for selection consideration
- Selections begin in April and continue through summer or until the program is full
- Families selected for enrollment will be contacted by a family service worker
- Families not selected will be placed on a waiting list after school begins
- Applications for the waiting list are accepted throughout the school year
- Due to the high volume of applications received, inquiries regarding application status cannot be accommodated.

ALL of the following must be submitted by a parent/legal guardian:

- Completed Online Application or Submission of Paper Application
- Parent/Guardian ID (driver's license, permit, passport or photo ID)
- Child's Original Birth Certificate (copy or birth letter okay as temporary verification)
- Income Verification for Both Parents/Guardians Living in the Home.
Submit all that apply: Paystubs (3 most recent), TANF, SSI, Retirement, Disability, Unemployment, Child Support, Alimony, Veteran's Benefits, Scholarships/Grants, Rental Income, or Work for Cash (see Additional Forms for Undocumented Income Form)
- Legal Custody/Guardianship, Visitation, or Protective Orders (if applicable)
- Foster Parent Verification (if applicable)
- Residency Requirements (see chart below)

SPOTSYLVANIA COUNTY PUBLIC SCHOOLS (SCPS) RESIDENCY REQUIREMENTS		
<p style="text-align: center;">I AM THE HOMEOWNER (MUST BE YOUR PRIMARY RESIDENCE)</p> <p style="text-align: center;"><u>MUST BRING IN THE FOLLOWING:</u></p> <p>___ MORTGAGE STATEMENT, DEED, SALES AGREEMENT OR TAX BILL FOR THE RESIDENCE</p> <p style="text-align: center;">AND</p> <p style="text-align: center;"><u>ONE OF THE FOLLOWING:</u></p> <p>___ ONE UTILITY BILL (ELECTRIC, WATER, GAS OR CABLE/SATELLITE ONLY)</p> <p>___ VOTER REGISTRATION</p> <p>___ AUTO REGISTRATION</p> <p>___ PAYROLL STUB or DSS BENEFITS</p> <p>___ PERSONAL PROPERTY TAX RECEIPT</p> <p>___ W2 FORM</p> <p>___ 2 MONTHS OF BANK STATEMENTS</p>	<p style="text-align: center;">I RENT</p> <p style="text-align: center;"><u>MUST BRING THE FOLLOWING:</u></p> <p>___ CURRENT SIGNED AND BONAFIDE LEASE, RESIDENCE MANAGER LETTER (MUST INCLUDE CONTACT INFORMATION)</p> <p style="text-align: center;">AND</p> <p style="text-align: center;"><u>ONE OF THE FOLLOWING:</u></p> <p>___ ONE UTILITY BILL (ELECTRIC, WATER, GAS OR CABLE/SATELLITE ONLY)</p> <p>___ VOTER REGISTRATION</p> <p>___ AUTO REGISTRATION</p> <p>___ PAYROLL STUB or DSS BENEFITS</p> <p>___ PERSONAL PROPERTY TAX RECEIPT</p> <p>___ W2 FORM</p> <p>___ 2 MONTHS OF BANK STATEMENTS</p>	<p style="text-align: center;">I LIVE WITH ANOTHER SPOTSYLVANIA COUNTY RESIDENT</p> <p style="text-align: center;"><u>MUST BRING THE FOLLOWING:</u></p> <p>___ <i>*VERIFICATION OF RESIDENCY AFFIDAVIT FORM</i></p> <p style="text-align: center;">AND</p> <p>___ BOTH OF THE HOMEOWNERS RESIDENCY REQUIREMENTS (PLEASE REFER TO "I AM THE HOMEOWNER").</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">PARENT/GUARDIAN MUST BRING <u>ONE OF THE FOLLOWING:</u></p> <p>___ ONE UTILITY BILL (ELECTRIC, WATER, GAS OR CABLE/SATELLITE ONLY)</p> <p>___ VOTER REGISTRATION</p> <p>___ AUTO REGISTRATION</p> <p>___ PAYROLL STUB or DSS BENEFITS</p> <p>___ PERSONAL PROPERTY TAX RECEIPT</p> <p>___ W2 FORM</p> <p>___ 2 MONTHS OF BANK STATEMENTS</p>
<p>We cannot accept a driver's license, cell phone bill, or medical statements as proof of residency. <i>*Verification of Residency Affidavit Form can be found on SCPS website under student registration.</i></p>		