Spotsylvania County Schools

Parking Permit Application

PERMIT #	
Receipt #	

2012/2013 STUDENT PARKING PERMIT APPLICATION			
STUDENT NAME:	**SCHOOL:**		
LICENSE PLATE #	**GRADE:**		
COLOR/MAKE/MODEL:			
REGISTERED OWNER:	**RELATIONSHIP TO STUDENT:**		
OWNER PHONE #	**STUDENT DRIVER'S LICENSE #**		
EARLY RELEASE? YES NO	**OWNER DRIVER'S LICENSE #**		

Permits may not be purchased or issued to any student who owes a debt at school. All debts must be cleared before this application will be accepted.

In order to process this application, the student must submit the following documents: 1) a valid driver's license 2) a copy of the registration of the vehicle that will be driven daily 3) a completed application with student and guardian signatures 4) a certificate of attendance from the required safe driving session.

All students must adhere to the following procedures and parking lot procedures. Violation of any of the regulations will result in a violation notice being placed on the driver's window for the first offense. Subsequent violations will subject the vehicle to booting/towing. Towing charges range from $100-$150 per incident. Students who lose their parking privileges are not permitted to drive to school.

1. Each student must show proof of a **valid and current** driver's license as well as the car's registration.
2. Parking permits will **cost $ 80.00 for the 2012-2013** school year.
3. Any student with an outstanding school debt will not be permitted to purchase a parking permit.
4. All cars parked on school grounds during normal school hours must have a valid parking permit displayed according to school requirements. Failure to comply may result in loss of driving privilege or towing of vehicle.
5. If applicable, each student **must park in the space that corresponds with the number on his/her parking permit or in a designated area.** No other student or vehicle may occupy your spot at any time. Do not park in reserved spaces, unauthorized areas, or "No Parking" zones.
6. **10-mile per hour** speed limit is in effect on school grounds at all times.
7. There must be no loitering in or around parked vehicles at any time. Students must leave their car immediately upon arriving to school and must leave the parking lot immediately upon dismissal from school at the end of the day. **Students will not be allowed to visit their cars during the school day for any reason without administrative permission**.
8. Violation of parking or driving policies may result in the booting/towing of the vehicle at the owner's expense, the suspension or revocation of the parking permit, and/or other disciplinary measures. If a parking permit is revoked for any reason, it will not be reinstated until the following year.
9. The student's car registration and parking permit information must match. If students need to drive another vehicle to school, they must make the school administration aware of it.
10. **Vehicles parked on school grounds may be searched by school officials** if they have reasonable suspicion that the vehicle may contain illegal substances, weapons, contraband, etc. The driver of a vehicle is subject to disciplinary action for any contraband found in a vehicle.
11. Skipping school and/or giving another student a ride from campus when that student does not have permission to leave school will result in the suspension and/or revocation of parking privileges. It is the driver's responsibility to determine if

the student is authorized to leave school.

12. Students should lock all valuables in the trunk or place them out of sight in their locked vehicle. The school is not responsible for acts of vandalism or theft in the parking lots. All acts of vandalism or theft should be reported immediately to the main office.
13. Any student who parks in the teacher/staff parking area between the hours of 6:00 a.m. to 3:00 p.m. without special permission is subject to loss of driving privileges to and from school.
14. The following actions are prohibited in any parking area: 1) car surfing 2) students riding in the back of pickup trucks 3) students riding or sitting on the back or the trunk of vehicles. Any of these actions, or similar actions, will result in a loss of driving privileges to and from school. Any student who exhibits irresponsible driving behavior and/or is observed participating in vandalism will have their driving privileges revoked for a period of time at the discretion of the administrator.
15. **Failure to abide by all of the above regulations may result in suspension or permanent loss of driving privilege.**

***** The following steps represent the disciplinary sequence for unexcused tardies under the Spotsylvania County School Board Policy Manual (JED-R, Section 7) that will apply to every student who has the privilege of parking on school grounds.**

1st unexcused tardy - Loss of driving privileges for a minimum of two (2) days.
2nd unexcused tardy - Loss of driving privileges for a minimum of four (4) days.
3rd unexcused tardy - Loss of driving privileges for a minimum of two (2) weeks.
4th unexcused tardy - Loss of driving privileges for a minimum of one (1) month.
5th unexcused tardy - Loss of driving privileges for the remainder of the semester.
6th unexcused tardy - Loss of driving privileges for the remainder of the school year

I have read and understand the school parking regulations. My signature denotes that I agree to abide by the regulations and that I understand if I violate any of these rules, my vehicle could be towed and/or my parking privileges could be suspended or revoked.

_____	_____	_____	_____
Student's Signature	**Date**	**Parent's Signature**	**Date**

For administrative, security and office use only

☐ Temporary parking effective date _____ ending date _____
☐ Permanent parking effective date _____
☐ Lost parking privilege effective date _____ ending date _____
effective date _____ ending date _____
☐ Lost parking privilege no reinstatement effective _____.

DO NOT WRITE BELOW THIS LINE

FOR OFFICE USE ONLY:

Cash ____ Check # _____ Certificate_____ Payment received on: _____/_____/_____

It is the policy of the Spotsylvania County School Board not to discriminate against any handicapped person nor any person on the basis of race, national origin, sex, age, ancestry, or marital status.